

Course Essentials and Pre-Enrolment Information

Enrol into: RII40715 Certificate IV in Civil Construction Supervision

Qualifications Issued:

RII40720 Certificate IV in Civil Construction (Supervision) +

RII40720 Certificate IV in Civil Construction (Operations)

Advance your Career in Civil Construction

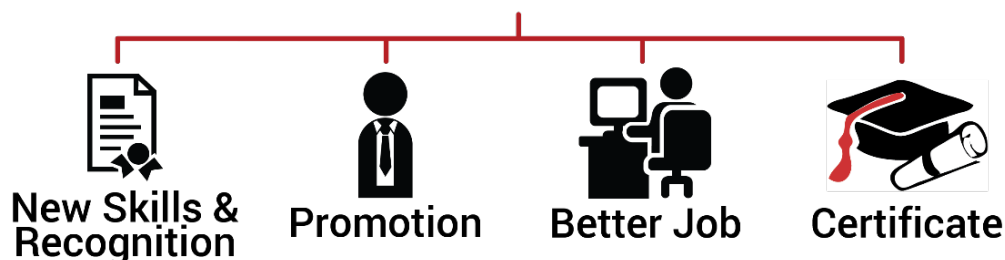
Gaining this qualification and becoming qualified as a Supervisor is now considered a MUST have to be employed as a Leading Hand or Supervisor with the major Civil Construction Companies and Councils.


Take the opportunity to get recognized for your experience as a Leading Hand or Supervisor within Civil Construction.




Gain your Civil Construction Supervision Qualification and

- ✓ Help gain your next Promotion or New Job
- ✓ **Finally have that 'Piece of Paper' that says you can do it**
- ✓ Formally recognize your work skills
- ✓ **Prove your experience**
- ✓ Get the 'Pat on the Back' you deserve
- ✓ **Learn new skills**



Qualification Name + Code	RII40715 Certificate in Civil Construction Supervision
Course Currency	Due to a Government Upgrade You will enrol into the RII40715 Certificate in Civil Construction Supervision and Gain both Qualifications: RII40720 Certificate IV in Civil Construction (Supervision) + RII40720 Certificate IV in Civil Construction (Operations)
Certificate Recognized 	Yes. All qualifications offered by Global Training Institute are nationally recognised and align with the Australian Qualifications Framework. Your qualification is therefore recognized and valued by employers throughout Australia.
Date of Effect	01/06/2021
Post Nominal	Yes. You will be able to use the letters CertIVCivConSup after your name when you complete your course.
Speciality/Cohort	TRAINEESHIP: New and Existing Worker Recommended for: leading hands, supervisors, overseers, foreman, project managers, superintendents... or able to undertake these roles on a training basis e.g. (run pre-start meetings, complete safety forms, supervise work on a earthworks construction site...)
Delivery Method	Flexi Training – Mixture of Online + Phone or zoom sessions
Covers Enrolments	1 st June 2021 – 23 rd January 2022
Start Dates	Flexible. Year Round Start Dates. Means you can start any time. Fast Start & Quick Access to your Course.
Duration of Course	12 months All the resources and assessments are available to you 24/7.
Course Completion Date	12 months from your enrolment date. If deferral granted during Course: You will have 15 months to complete your course from your enrolment Access to course materials: 15 months from enrolment
Entry Requirements	Age: 21 Years or over Education: Year 10 pass or - Certificate III and 2+ Years relevant Industry Experience or - Proof of skills - Provide a current Resume or 2 Referees to testify to your ability to complete the course Employment: Currently employed in Civil Construction / Council as a Leading Hand or Supervisor or above..., or able to undertake these roles on a training basis on a civil construction site e.g. (run pre-start meetings, complete safety forms...) Or recently employed as a Leading Hand or Supervisor within the past 2 years. English language: see 'English Requirements' in the footer of the website for more information. General: Motivation and a strong reason to complete and gain your qualification
Specific requirements needed to successfully complete the course	Yes. 1. Have access to a civil construction workplace where you can do practical workplace projects e.g. Run meetings, organise materials... 2. Refer Materials/Equipment Needed

	3. Active (minimum monthly) communication with your Trainer
Materials/Equipment Needed	Computer, Internet access, Firefox or Chrome (not Internet Explorer). Students are required to have access to the internet and a computer in order to access their materials, and submit assessments online. A mobile phone is not sufficient.
Units in the Course	12 Units are required to gain these 2 qualifications. BSBMGT401 Show Leadership in the Workplace BSBWHS401 Implement and Monitor WHS Policies, Procedures and Programs to Meet Legislative Requirements RIICWM401D Supervise Civil Works RIIRIS401D Apply Site Risk Management System LGAWORK402A Prepare for operational works RIICWM402D Supervise Civil Works Contractors RIIMPO402D Apply the Principles of Earthworks Construction BSBINM401 Implement Workplace Information System BSBMGT403 Implement Continuous Improvement BSBWOR404 Develop Work Priorities BSBPEF403 Lead personal development BSBMGT402 Implement Operational Plan
Resources Provided:	You will be provided with all the required materials to complete your training and assessments You will also have access to additional Project Management, Management and Career Success Resources and Templates.
Training Support Services	No additional cost. You will have access to your Trainer, Completion Coach and GTI office support staff, phone sessions, unlimited email support.  Online Access Tutor Completion Coach Unlimited Phone Sessions Recorded Assessments Resources
Additional Learner Support Services Available if required	No additional cost. Access to computer programs that will allow you to talk instead of typing.
Location of Training, Sessions & Times	You will arrange your training with your Trainer to suit you both. Training will be usually online plus sessions via phone, Zoom or similar. You will receive a Training Plan.
Attendance at training if required	Active (minimum monthly) communication with your Trainer is required. Attendance at any Zoom and tutorial sessions is not compulsory, however there is great value in attending any that are organised.
Access to Trainer	You will have regular contact (minimum monthly) with your Trainer via phone, email, and if convenient, Zoom. You will know that they are just a phone call or email away whenever you need them.
Recommended study time per week	4-6 hours per week, if you have experience and can access workplace documents, allow more time if you do not.
Location of Assessing	Your assessments will need to be typed (or handwritten and scanned) and submitted into your Online Student Area. It is a very simple process.

Recognition of Prior Learning:	Yes, RPL is available for this course. Same tuition fee applies. At the beginning of each unit can use your previous experience and workplace documents as part of your assessments, and answer short answer questions.
Credit Transfer	Yes, if you have completed the exact same unit in another qualification, you will not need to redo this unit. Provide this information along with a copy of your Statement of Results with your Enrolment Form.
Any Work Experience/ Placement Required for completion of qualification:	Yes. Access to a civil construction site where you can in a training mode work as a Supervisor (run pre-start meetings, complete safety forms...)
Employment Guaranteed at end of Course	Sorry. GTI is unable to guarantee you any employment or promotions for which you apply. Many of our students have gained promotions and new jobs after completing their course with us, and testify that their qualification helped them to gain it. See website for student testimonials.
Things to Keep in Mind as you Study with us. Your rights and obligations.	
Fees	Student Tuition Fees are required for enrolment in this course. Fees will be paid for by your employer. All fees must be paid before your qualification will be issued
Tuition Fees + Maximum Course Cost	The maximum tuition fee for this course is \$6300, paid by your Employer.
Any additional costs involved:	No
Refund Conditions	Details are available in the Student Handbook
Your Rights	For information regarding your learner rights as a student with Global Training Institute, refer to the Student Handbook
Concerns, Queries, Complaints or Appeals about either Global Training or your training provider	Please contact Global Training Institute Follow the procedures listed in the footer on Global Training Institute website and refer to Student Handbook
Course Deferral, Extension or Withdrawal	Because you are signed up for a traineeship, if you wish to defer, withdraw or extend your course, you will need to confirm this with your employer prior to applying in writing using the relevant form, which you can find under the student forms accessible from the GTI website footer. Maximum deferral will be 3 months. Global Training Institute will then assess each application individually and will respond in writing within 5 working days. Full details of the policies regarding these are available in the Student Handbook available in the website footer.
Closure of the Company or ceasing of delivery of course	In the unforeseeable event of Global Training Institute closing or ceasing to deliver this course, please refer to the Student Handbook for your rights.
Your Obligations	For information regarding your obligations as a student with Global Training Institute, refer to the Student Handbook

To enter and successfully complete this course	Refer to above listed Entry Requirements, material requirements, training and assessment requirements for this course.
USI	You will be required to obtain a Unique Student Identifier Number from the Government prior to enrolling in this course.
Training Provided by	Global Training Institute RTO No 31192.
Assessing Conducted by	Global Training Institute RTO No 31192.
Qualification Issued by	Global Training Institute RTO No 31192.
Quality of Training and Assessment	Global Training Institute is responsible for the quality of the training and assessment for this course in compliance with the Standards for Registered Training Organisations 2015 and for the issuance of the AQF certification documents
Partnership Training or Assessment Arrangements	No partnership arrangements currently exist for this course. Should this change, GTI will notify you.
Global Training Institute Details	Global Training Institute RTO No 31192 NSW Office: Suite 1AA. 28 Corporation Circuit. Tweed Heads South. NSW. 2486 QLD Office: 40 Main Street. Palmwoods. Sunshine Coast. QLD. 4555 phone 1800998500. 07 54573334 bacadmin@globaltraining.edu.au

Here's what other past students (Leading Hands/Supervisors) have said about completing their Certificate IV in Civil Construction Supervision qualification...

"I found the full assessments were very helpful in developing work skills as I needed to search for answers. The training assessment was practical and the process was fair and reliable. The course was easy to enrol, easy to deal with great trainers, and it is government funded. I recommend it to up and coming supervisors and leading hands." **Wayne Buckley**

"My GTI contact Ross Hicks was very good to deal with. His knowledge and understanding of the course was excellent and made my learning experience easier. GTI is flexible with its time and did all they could to ensure I had the support I needed to succeed. I have been actively employed in the civil industry for over 10 years straight now so most of the subjects were second hand to me. I did however enjoy learning about road design again as I hadn't done them for a few years." **Sam Clatworthy**

We are looking forward to helping you to complete your course and Advance your Career. **The team at Global Training Institute**

Your Quickest And Simplest Path To Completion

